



South Stoke Primary School  
The Street  
South Stoke  
Oxfordshire  
RG8 0JS

Telephone: 01491 872948

Email - [office.2507@south-stoke.oxon.sch.uk](mailto:office.2507@south-stoke.oxon.sch.uk)

[www.southstokeschool.org](http://www.southstokeschool.org)

Headteacher - Miss Amanda Rogers

**We warmly welcome you to  
South Stoke Primary School.**



South Stoke School aims to ensure that all pupils achieve and take pride in their own individual challenging goals. Children, staff, parents and governors work together to ensure that everyone is valued and has mutual respect for one another within a busy, positive, happy and secure family atmosphere, where high standards and expectations are consistently promoted.

**Rated 'Good' by OFSTED in 2013 & 2017**

# A school unlike any other



## Meet the Team



**Miss Rogers - Headteacher**

### Teaching Staff

Amanda Rogers	<b>Head Teacher</b>	(Full time)
Nicola Townsend	<b>Junior Teacher</b>	(Full time)
Claire Wadsworth	<b>Infant Teacher</b>	(Full time)
Gordon Buss	<b>Junior Teacher</b>	(Part time)

### Support Staff

Charlotte Hearne	<b>Infant Teaching Assistant</b>	(Mon, Tues, Wed, Thurs, Fri)
Abbie Coleman	<b>Junior Teaching Assistant</b>	(Mon, Tues, Wed, Thurs,)
Anna Middleton	<b>Junior Teaching Assistant</b>	(Mon, Tues, Wed, Thurs mornings)
Lynn Stevens	<b>Lunchtime supervisor</b>	(Lunchtimes)
Shayne Baines	<b>School Secretary</b>	(Mon, Thurs, Fri)
Freya Jones	<b>School Bursar</b>	(Tues, Wed mornings)

### Governors

Barbara Taylor	<b>Chair of Governors</b>	Alistair Nicholson	<b>Community Governor</b>
Amanda Rogers	<b>Headteacher</b>	David Kennedy	<b>Community Governor</b>
Clare Wortley	<b>Parent Governor</b>	Jacqui Taylor	<b>Community Governor</b>
Sophia Cleverly	<b>Parent Governor</b>	Zoe Davis	<b>Clerk to Governors</b>
Annie Byron	<b>Parent Governor</b>		
Justin Winterbottom	<b>LA Governor</b>		

## **School Day Organisation**

08.30	Children supervised on the playground by a member of staff
08.50	School starts - registration
09.00	Morning lessons begin
10.30	Playtime
10.45	Morning lessons resume
12.00	Lunch period
13.00	Afternoon lessons resume
14.00	Infant play
15.00	Assembly
15.15	End of school day



## **Clubs and After School Activities**

Clubs are run by teachers, parents or outside providers. Most clubs are free, although some outside providers do make a charge to parents and in some cases the PA provide funding for the club.

These clubs may need to be cancelled from time to time, please check on the day with the school office if you are in doubt.

If you want more details on our clubs please contact Miss Rogers, Miss Townsend or Miss Wadsworth, for further information. Should you wish to start an after school club please let the relevant teacher know.

Below is an example of the school clubs regularly featured

<b>Monday</b>	3.15 - 4.30 - Cooking Club - Yrs 1-6 (Miss Wadsworth)
<b>Tuesday</b>	3.15-4.15 - Creative Club - All years (Miss Rogers)
<b>Wednesday</b>	12.30-1pm - Relax Kids club - All years
<b>Friday</b>	12.30pm - Football Club - All years (Miss Townsend)
<b>Friday</b>	3.30-4.15 - Sports Club (with the sports coaches)

## Sports photos



## Teaching and Learning

South Stoke Primary ensures that ALL children within our care receive a broad and balanced curriculum, which stimulates and motivates children to learn. Timetables are shown in each classroom and are given to parents with our Curriculum Newsletter. However, changes to the curriculum can occur and we try to keep parents updated through our weekly newsletter and on our website - [www.southstokeschool.org](http://www.southstokeschool.org)

Swimming takes place during the school year for the Juniors and the children are required to bring their PE kit and Swimming kit in on these days.

Our aims for teaching and learning are that children will:

- Be tolerant and understanding with respect for the rights, views and property of others.
- Develop a responsible and independent attitude towards work and towards their roles in society.
- Achieve their potential in terms of academic achievement, aesthetic appreciation and spiritual awareness.

(Teaching & Learning Policy, March 2016)



## Curriculum

As we are a small school we are able to work across the age ranges to ensure that children develop in all subjects. Each class has an interactive whiteboard and our computer facilities are second to none. The staff use a variety of teaching styles thereby promoting and encouraging independence and positive attitudes towards learning. Due to our small classes the ratio of adult to children is very high and this ensures that children are able fulfil their potential in all areas. There are times where specialist teachers work with the children and this year we have had specialist teaching in Science, Art and DT. Please look at our website for photographs of our projects [www.southstokeschool.org](http://www.southstokeschool.org). The Curriculum is also enhanced through off-site trips, this year the school have been to the River and Rowing Museum, Wittenham Clumps, to the Theatre in London and the Look Out in Bracknell.



## Assessment

Children are given regular opportunities for assessment. Teachers informally assess every individual lesson however regular formal assessments take place each term. From these assessments teachers plan according to individual needs, set targets and communicate results to parents and children. Twice a year in October/November & March/April, there is an opportunity to discuss your child's progress at Parents Evening.



## Inclusion

We at South Stoke Primary believe that each pupil has individual and unique needs. However, some pupils require more support than others. If these pupils are to achieve their full potential, we recognise this and plan accordingly. We acknowledge that some pupils will have special educational needs at some time in their school career. Many of these pupils may require help throughout their time in school, whilst others may need a little extra support for a short period of time to help overcome more temporary needs. South Stoke Primary School aims to provide all pupils with strategies for dealing with their needs in a supportive environment, and to give them meaningful access to the National Curriculum.

## **Homework**

We encourage the children to complete weekly homework tasks:

Reception	- Reading, Key words
Year 1/2	- Numeracy, Reading and Spelling
Year 3/4	- Reading, Spelling, Literacy OR Numeracy
Year 5/6	- Reading, Spelling, Literacy AND Numeracy

## **Expectations of pupils, staff and governors**

We have high expectations of behaviour at South Stoke Primary, please see our Living and Working Together Policy for more details.

## **Security and Safety**

To ensure that all staff and children are safe within the school it is important that we all follow the same guidelines. Please make sure that you only enter the building through the main entrance and that the main entrance door is shut at all times.

All our doors are fire doors and therefore need to be closed at all times.

Miss Rogers is coordinator for Health and Safety and if you have any concerns please speak to Miss Rogers directly.

Evacuation procedures are rehearsed every term and details logged by Miss Baines or Miss Rogers. Evacuation procedures are clearly shown by all fire exits and in the main entrance.

Should your child be involved in an incident or accident at school we will inform you immediately by telephone. It is VITAL that all your contact names and telephone numbers are up to date. Please ensure that you inform Mrs Barlow of any changes as soon as possible.

Should the school be closed for any reason bulletins will be given out on local radio stations and notices will be put up in school. Alternatively, you can check the blog on our website [www.southstokeschool.org](http://www.southstokeschool.org) or a list of all school closures will be on [www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)

## **Assemblies**

There is daily collective worship at South Stoke Primary.

Monday	Whole school assembly
Tuesday	Whole school assembly
Wednesday	Class Assembly and Sharing Assembly every other week
Thursday	Whole school assembly
Friday	Church Family assembly 9.00 am start

\*All members of the community are welcomed at our Family Assemblies

## **Staff Development & Wellbeing**

We value our staff and their contributions to the school and the children's learning and to show our appreciation we promote staff development. All staff are required to undertake basic health and safety training, child protection training and induction.

### **Sickness**

Should your child be unable to attend school please ensure that you contact either Miss Baines or leave a message on the school answer machine. The answer machine is checked regularly for messages.

### **First Aiders**

Miss Rogers - paediatric first aid

Miss T - paediatric first aid

Miss Wadsworth - paediatric first aid

Mr Buss - paediatric first aid

Miss Hearne - paediatric first aid

Miss Coleman - paediatric first aid

Miss Middleton - paediatric first aid

Miss Baines - paediatric first aid

Miss Stevens - paediatric first aid

We encourage as many members of staff as possible to be first aid trained.

### **Disclosure and Barring Service (DBS) Checks**

ALL staff and governors are to have valid DBS check certificates. If you are working as a volunteer in the school, then you will be asked to complete a DBS form and sign our 'Volunteer Code of Conduct'.

### **Lunches**

All Key stage 1 children are provided with a free daily hot school lunch. Menu options are sent home weekly for parents to complete and return to the school office. Hot lunches are also available to Key stage 2 parents at £2.20 per meal. Every meal is served with a cup of water or milk. Children with packed lunches eat their lunches together either in the junior room or, weather permitting, outside in the playground.

**We are a no nuts school. Please do not provide your child with any item in their lunch box that you know may contain nuts.**

### **Holidays**

The Head Teacher and Governors do not encourage holidays taken during term time. Should you require taking your child out of school during term time then you will need to meet with Miss Rogers to discuss it further and ask permission. However please do not assume that permission will be granted.

### **School Improvement**

A copy of the School Improvement Plan (SIP) can be seen in Miss Rogers' office.

A copy of our OFSTED report can be obtained from Mrs Barlow.

### **Newsletters**

Miss Baines organises a weekly school newsletter that is distributed every Friday in paper form and/or email. Please ensure that your email address and contact details are up to date.

Three times a year a Curriculum Newsletter is published by the Infant and Junior Teachers which will inform you about what your child will be studying that term.

### **Public Relations**

We encourage all aspects of the school to be celebrated outside of the school community. We use The Henley Standard, Woodcote Newsletter, Goring Gap and South Stoke Village Newsletter to publicise our achievements. We encourage pupils to enter competitions and use our website to publicise the school [www.southstokeschool.org](http://www.southstokeschool.org)

## Uniforms

Children are expected to wear the correct school uniform daily, as listed below.

### Winter Uniform

Navy jumper/cardigan or sweatshirt  
White polo shirt or shirt  
Grey trousers/grey skirt or pinafore  
Grey or black/white socks/tights  
Black shoes

### Summer Uniform (optional)

Navy jumper/cardigan or sweatshirt  
White polo shirt or shirt  
Grey trousers or shorts  
Light blue check dress  
Grey or black/white socks/tights  
Black shoes/sandals

**\*trainers or pumps/canvas lace ups are NOT SCHOOL SHOES**

### PE Kit

PLAIN white T-Shirt  
Navy or black shorts  
Navy or black tracksuit/joggers/sweatshirt  
Trainers/PE pumps  
PE bag/rucksack

### Swimming Kit

Swimming hat  
Swimming trunks (NOT long shorts) or  
a 1 piece swim suit (bikinis are not appropriate)  
Towel

Children without the appropriate clothing and footwear will not be able to participate and parents will be informed.

Purchasing school uniform is often expensive, therefore please ensure that all clothing is named so that it can be returned if lost or misplaced. Should any parent have difficulty in purchasing school uniform please speak with Miss Rogers.

Uniform with the school logo is available from <http://southstokeprimary.makeitmine.co.uk> book bags can also be purchased by contacting Make it mine on 01235 519138.

All other uniform items can be purchased from any high street retailer. Sainsbury's often hold 25% off clothing events.

<http://www.matalan.co.uk/school-shop?gclid=CKzOiZ2s98wCFQmNGwodZ5gL-g>

<https://direct.asda.com/george/school-uniform/D10,default.sc.html>

<https://tuclouthing.sainsburys.co.uk/c/kids/school-shop>

### PLEASE MAKE SURE ALL UNIFORM AND PE/SWIMMING KIT IS NAMED

Children are expected to wear coats during the winter months for playtimes and lunchtimes. Juniors can use their own judgements about wearing coats during the spring terms.





### Healthy Schools

We encourage a healthy approach to life through our PE and PSHE lessons. The children take part in a lot of sport events at neighbouring schools throughout the school year. Outside the curriculum the children can have a snack of fruit or vegetables during break times (fruit bars are permitted). Daily fruit is available for Infant and Junior children.

Drinking of water is encouraged, and the children are expected to have water bottles in school daily. Children are permitted to go to the toilet during lessons but are encouraged to use the facilities during playtimes and lunchtimes.

All Reception children will receive free school milk up until their 5<sup>th</sup> Birthday. If you would like your child to receive milk after this point, then please talk to Miss Baines who can give you details of the website to apply to.

**South Stoke Primary School is a school where your child can achieve *anything* and *everything*...**



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**Headteacher - Miss Amanda Rogers**

Dear Parent/Guardian,

### **Welcome to South Stoke Primary School.**

The Parents Association (PA) are happy to welcome you to South Stoke Primary School, we thought it would be a good idea to introduce ourselves and let you know what we do.

We are a group of Parents/Guardians that aim to raise extra funds for the school, so that children can experience things that the school budget are unable to provide. Our philosophy is to fund events that benefit the whole school rather than individual year groups.

We usually meet once a term and we hold an AGM in December, where new committee members are recruited. We encourage as many parents/guardians as possible to attend these meetings. We have two main fundraising events, Bonfire night and may fayre. All money raised goes back into the school. On average we raise around £9000 per year.

This money goes on the following:

- Forest school
- PGL
- Young Voices
- School trips such as The Oxford Playhouse and Bracknell John Nike Centre
- Transport for swimming
- Drama workshops
- Junior fruit

In order to raise this money, we do rely on parents/guardians volunteering for Bonfire night and May Fayre. Sign up sheets go up in the school playground a few weeks before the events. Please keep an eye out for them.

We would also like to add you to the mailing list for the PA minutes to be sent to you and other emails to inform you when meetings are coming up. Please come along, everyone is welcome. Being on the PA is a great way of getting involved in the school, we look forward to meeting you.

If you wish to join our Parents/Guardians Facebook page, please follow the link:

<https://www.facebook.com/groups/288765364482461>

this page is a fantastic way to keep in touch with other parents/guardians and can be a great support network.

Kind regards

South Stoke PA



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Headteacher - Miss Amanda Rogers

### Generic Permission Slip

Name of child: \_\_\_\_\_

I/ We give permission for my child to:

- Attend sporting activities at the recreation ground and/or village hall
- Attend assemblies in St. Andrews Church, South Stoke
- Supervised Internet use
- Attend occasional walks around the village and to the riverbank

Signed: \_\_\_\_\_

Date: \_\_\_\_\_